(800) 844-8392 • (800) 251-5013 • OE3trustfunds.org

Dear Participant,

Welcome to the Operating Engineers Health & Welfare Plan. Enclosed please find your Health Election and Enrollment information. Please complete, sign and date the enclosed enrollment form to select your Health coverage for you and your dependents (if applicable).

If you are enrolling dependents into the Plan the following information <u>must</u> be provided along with the completed enrollment form:

- 1. Marriage certificate for spouse
- 2. Birth certificate for child(ren)
- 3. Adoption papers for Adopted child(ren)

Your dependents will <u>not</u> be enrolled until the above documentation is received at the Trust Fund Office. Please send your completed enrollment form and documentation to the following address:

Operating Engineers Trust Fund Office 1600 Harbor Bay Parkway, Suite 200 Alameda, CA 94502

If you do not have marriage certificates or birth certificates available the information listed below can help you obtain this documentation:

The Office of Vital Records
California Department of Public Health
Office of Vital Records - MS 5103
P.0 Box 997410
Sacramento, CA 95899¥7410
Telephone: (916) 445 2684

Website for Obtaining Vital Records:

https://www.cdph.ca.gov/Programs/CHSI/Pages/Vital-Records.aspx

Website for Obtaining Vital Records from County Offices: https://www.cdph.ca.gov/Programs/CHSI/Pages/County-Registrars-and-Recorders.aspx

California Department of Motor Vehicles

Telephone: 1-800-777-0133 Hearing Impaired: TTY 1-800-368-4327

Website: http://www.dmv.ca.gov

Department of Social Security

Telephone: 1-800-772-1213 Hearing Impaired: TTY 1-800-325-0778

Website: http://www.ssa.gov

If you have any questions, please do not hesitate to contact the Trust Fund Office at (800) 251-5014.

Sincerely,

Operating Engineers Trust Fund Office